



**Southeast Service Cooperative Board of Directors Regular Board Meeting
5:30 PM, Wednesday, June 23, 2021
MINUTES**

PRESENT: Chair Mary Blair-Hoeft, Vice Chair Brein Maki, Board Clerk Jean Roth, Board Treasurer Lynn Gorski, Member Jason Marquardt, Member Monica Sveen-Ziebell, Member Don Leathers, Member Theresa Arrick-Kruger

ABSENT: Member Mike Christensen

EX-OFFICIO: Steve Sallee

STAFF: Dale Walston, Amy Grover

The meeting was called to order at 5:30 PM by Chair Mary Blair Hoeft. A quorum was declared.

Member Theresa Arrick-Kruger made a motion to approve the agenda. Member Jean Roth seconded the motion. The motion passed unanimously.

Executive Director Report. Steve Sallee provided this linked report and verbal updates. Karlyn will schedule a July Personnel Committee meeting. Steve confirmed with Gary Lee at MSBA that virtual school board meetings are still acceptable. The October board meeting coincides with the MSC conference, so cancelling that meeting is tentatively planned. Karlyn will register everyone interested in attending the MSC conference. SSC pays for lodging and mileage. The 2022 MSC conference is being planned to be held in October again, rather than July, when these were previously held. The Geacom contract will likely be ready for approval in August. Geacom has been working with Austin public schools, and the Austin school district has given great reviews on the work Geacom is doing. CTE funding that supports our Career Navigators' salaries was left out of the final K12 bill. SSC is working to regain funding through other avenues. Steve briefly discussed the possibility of a state shutdown and potential ramifications to RCE staff.

There are no Program Manager updates this month.

Dale Walston provided the School Pool Renewal Progress Report. All current groups renewed or are in the process of renewing, except one. There is one large group and two small groups working to flip into the Jan 1 pool. Annie with Holmes Murphy is working fervently to recruit new prospects, and several meetings have been scheduled for this week and next week.

Member Monica Sveen-Ziebell made a motion to approve and accept the items on the consent agenda, including [Minutes of Last Meeting](#), [Balance Sheet](#), [Revenue Expense](#), [Bills](#), [Rubin Contract](#), and SAC continued terms for the following: Rachel Udstuen, Spring Grove, Mark D. Matuska, Kasson-Mantorville, and Bill Ihrke, Plainview Elgin Millville, and Mike Funk, Albert Lea. Member Bree Maki seconded the motion. The motion passed unanimously.

Specific Agenda. There was no action needed for Policy, Personnel, or Programs this month.

Operations

Member Lynn Gorski made a motion, seconded by Member Theresa Arrick-Kruger, to approve the [CCOGA 2020 Settlement](#). The motion passed unanimously.

Member Jean Roth made a motion, seconded by Member Jason Marquardt to approve the [2021-2022 SSC Employee Benefits Plan](#). The motion passed unanimously.

Member Monica Sveen-Ziebell made a motion, seconded by Member Bree Maki to approve the [2021-2022 Budget](#). Member Bree Maki requested additional discussion on the budget at a later time. The motion passed unanimously.

Member Theresa Arrick-Kruger made a motion, seconded by Member Bree Maki, to approve the [Board Stipend Increases](#). The motion passed unanimously.

Member Lynn Gorski made a motion, seconded by Member Jason Marquardt, to approve the [NRHEG Public Schools Membership Resolution](#). The motion passed unanimously.

Informational Items

The next board meeting date is Wednesday, August 25, 2021, at 5:30 PM at SSC.

Member Bree Maki made a motion, seconded Member Jean Roth, to adjourn the meeting at 6:00 PM. The motion passed unanimously.

Respectfully submitted by,
Jean Roth, Board Clerk

<u>2021 Meeting Schedule</u>	<u>2022 Meeting Schedule</u>
Wednesday, January 27, 2021 – ANNUAL MTG	Wednesday, January 26, 2022 – ANNUAL MTG (9:00 AM)
Wednesday, February 24, 2021	Wednesday, February 23, 2022 (9:00 AM)
Wednesday, March 24, 2021	Wednesday, March 23, 2022 (9:00 AM)
Wednesday, April 28, 2021	Wednesday, April 27, 2022
Wednesday, May 26, 2021	Wednesday, May 25, 2022
Wednesday, June 23, 2021	Wednesday, June 22, 2022
JULY, MSC Board Conference - RESCHEDULED	Wednesday, August 24, 2022
Wednesday, August 25, 2021	Wednesday, September 28, 2022
Wednesday, September 22, 2021	OCTOBER, MSC Board Conference
Wednesday, October 27, 2021	Wednesday, October 26, 2022
Wednesday, November 17, 2021 (9:00 AM)	Wednesday, November 16, 2022 (9:00 AM)
Wednesday, December 15, 2021 (9:00 AM)	Wednesday, December 14, 2022 (9:00 AM)